

**CITY COUNCIL AGENDA ITEM COVER MEMO**

Agenda Item Number: \_\_\_\_\_

Meeting Type: Regular

Meeting Date: Sep 8, 2016

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptances.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function.

Associated Cost: \_\_\_\_\_

Budgeted Item: \_\_\_\_\_

MAYOR RECOMMENDS OR CONCURS: \_\_\_\_\_

Department Head: M. Sargent

Date: 8-29-16

# ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 9/8/2016

Department Contact: Cecilia Summers

Phone # 256-427-5060

Contract or Agreement: Agreements with Low Bidders

Document Name: 20160908pro bids

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

## Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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## Grant-Funded Agreements

<u>Select...</u>	Grant Name:
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Department	Signature	Date
1) Originating	<i>M. Sargo</i>	8-29-16
2) Legal	<i>Mary C. Cates</i>	8-30-16
3) Finance	<i>M. Sargo</i>	8-29-16
4) Originating	<i>M. Sargo</i>	8-29-16
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO. 16-\_\_\_\_\_

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of September 8, 2016 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

**AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:**

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Porter Roofing Contractors Inc.	Roofing Repairs and Installation Services	One Year W/Extensions
Lawmen's & Shooters' Supply Inc.	Streamlight TLR-1 Gun Light	One Year W/Extensions
All-Sharpe Inc.	Vehicle Striping, Lettering, & Decals	One Year W/Extensions

**ADOPTED** this the 8<sup>th</sup> day of September, 2016.

\_\_\_\_\_  
President of the City Council of the City of  
Huntsville, Alabama

**APPROVED** this the 8<sup>th</sup> day of September 2016.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama

# SUMMARY OF BIDS FOR ACCEPTANCE

## September 8, 2016

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
*Porter Roofing Contractors Inc. McMinnville. TN	Roofing Repairs and Installation Services	One Year W/Extensions	1
Lawmen's Shooters, Inc. Vero Beach, FL	Streamlight TLR-1 Gun Light	One Year W/Extensions	5
All-Sharpe, Inc. Harvest, AL	Vehicle Striping, Lettering, & Decals	One Year W/Extensions	1

\* Current Contract Holder

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: GENERAL SERVICESBID NUMBER: 73-2016-74-2DATE: 8/18/16COMMODITY/SERVICE: Roofing Repairs and Installation ServicesAGREEMENT BETWEEN CITY OF HUNTSVILLE AND Porter Roofing Contractors Inc.

RECOMMENDATION: The General Services Department recommends Porter Roofing Contractors Inc. for the Roofing Repairs and Installation Services for the roofing bid, They were the lowest responsive bidder.

Description	Price	UDM	Comment
Technician Rate	\$ 35.00	Hour	
Helper Rate	\$ 30.00		
Material Mark-Up percentage			10%

INITIAL PURCHASE: \_\_\_\_\_

FUNDING SOURCE: 1000-14-14300-513010-00000000

TERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☐ One Year  
☒ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain)

**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
Procurement Services  
Department Head

Council President

Sept. 8, 2016  
Date

Mayor Tommy Battle

Sept. 8, 2016  
Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: POLICEBID NUMBER: 74-2016-51-2DATE: 8/18/16COMMODITY/SERVICE: Streamlight TLR-1 Gun LightAGREEMENT BETWEEN CITY OF HUNTSVILLE AND Lawmen's & Shooters' Supply, Inc.RECOMMENDATION: Police recommends Lawmen's & Shooters' Supply with the award of the Streamlight TLR-1 Gun Light because they were the lowest bidder for this bid proposal.

Description	Price	UOM	Comment
Streamlight TLR-1 Gun Light	\$ 90.55	Each	

INITIAL PURCHASE: \$ 31,692.50FUNDING SOURCE: 3420-41-00000-515520-00000000TERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☐ One Year  
☒ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
Procurement Services  
Department Head

Council President

Sept. 8, 2016  
Date

Mayor Tommy Battle

Sept. 8, 2016  
Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: Mike BlankenshipBID NUMBER: 72-2016-54-1DATE: 8/23/16COMMODITY/SERVICE: Vehicle Striping, Lettering, & DecalsAGREEMENT BETWEEN CITY OF HUNTSVILLE AND All-Sharpe, Inc.RECOMMENDATION: Please award the above listed bid to All-Sharpe, Inc. as they were the lowest bidder.

Description	Price	UOM	Comment
I. Striping /Decals on new vehicles			
Police Vehicle (each)	\$ 260.00		
Fire Vehicles (each)	\$ 250.00		
Security Vehicles (each)	\$ 250.00		
Animal Control Unit (each)	\$ 250.00		
Handi-Ride Bus (each)	\$ 750.00		
Shuttle Bus (each)	\$ 250.00		
continued on page 2			

INITIAL PURCHASE: As neededFUNDING SOURCE: VariousTERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☐ One Year  
☒ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain)**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
Procurement Services

Council President

9/8/2016  
Date  
Department Head

Mayor Tommy Battle

9/8/2016  
Date